



ಜನತಾ ಶಿಕ್ಷಣ ಸಮಿತಿಯ

Estd. : 1956

# ಕೆ. ಎಚ್. ಕಬ್ಬೂರ ತಾಂತ್ರಿಕ ಶಿಕ್ಷಣ ಸಂಸ್ಥೆ

ಸರ್ಕಾರಿ ಅನುದಾನಿತ ಹಾಗೂ ಎಬಿಸಿಟಿಇ-ನವದೆಹಲಿಯಿಂದ ಮಾನ್ಯತೆ ಪಡೆದ ಪಾಲಿಟೆಕ್ನಿಕ್

## K. H. KABBUR INSTITUTE OF ENGINEERING 202

Govt. Aided and AICTE-New Delhi Approved Polytechnic

Vidyagiri, Dharwad-580 004. KARNATAKA

Off. Ph : 0836-2468654, email : khkie202@yahoo.com khkie202@gmail.com Website : www.khkie.co.in

Ref :

Date :

Current Application Number 1-43664796389 and Permanent Institution ID : 1-475384387

Academic Year: 2024-25

KHKIE/DD/AICTE-Essential/2024/05 ✓

Dated: 03/04/2024

# CERTIFICATE

## ESTABLISHMENT OF COMMITTEE FOR SC/ST

As required by AICTE, K H Kabbur Institute of Engineering has constituted the SC/ST Committee headed by a senior professor. This is in compliance with "The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 of 1989, Dated: 11.09.1989" and "The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Amendment Act, 2015, Dated: 1st January 2016", which being statutory in nature, are binding on Technical Institutions. In this direction, K H Kabbur Institute of Engineering has constituted the SC/ST Committee in August 2016.

Before this, matters of this nature were dealt directly by the administration through need-based committees headed by the senior most faculty members.

## COMPOSITION OF THE COMMITTEE FOR SC/ST

Committee type	Appointment Order Reference Number	Date of Appointment	Name of the Committee Member	Profession	Associated with	Mobile Number	e-mail address	Caste	Gender
SC/SC COMMITTEE	AICTE/2024/SC/ST /OBC CELL	19-02-2024	SMT V R TIWARI	PRINCIPAL (CHAIRMAN)	KHK	9591063 900	vedatiwari@gmail.com	OTHER	FEMALE
SC/SC COMMITTEE	AICTE/2024/SC/ST /OBC CELL	19-02-2024	RAJKUMAR B JOGALE	SGL (SECRETARY)	KHK	9481014 226	khkie202@yahoo.com	SC	MALE
SC/SC COMMITTEE	AICTE/2024/SC/ST /OBC CELL	19-02-2024	S S SHAMBOJI	SGL (ADVISORY MEMBER)	KHK	9480554 688	khkie202@yahoo.com	OTHER	MALE
SC/SC COMMITTEE	AICTE/2024/SC/ST /OBC CELL	19-02-2024	P USHADEVI	SGL (ADVISORY MEMBER)	KHK	9449634 977	khkie202@yahoo.com	SC	FEMALE
SC/SC COMMITTEE	AICTE/2024/SC/ST /OBC CELL	19-02-2024	VITTHAL MYAGINAMANI	SGL (ADVISORY MEMBER)	KHK	9448232 446	khkie202@yahoo.com	SC	MALE

SC/ST COMMITTEE	AICTE/2024/SC/ST /OBC CELL	19-02-2024	JAYASHREE BANKADMANI	LECTURER (ADVISORY MEMBER)	KHK	7899425 077	khkie202@yahoo.com	SC	FEMALE
SC/ST COMMITTEE	AICTE/2024/SC/ST /OBC CELL	19-02-2024	KAVITA HOSAMANI	OPERATOR (BENEVOLENT MEMBER)	KHK	6361615 918	khkie202@yahoo.com	SC	FEMALE
SC/ST COMMITTEE	AICTE/2024/SC/ST /OBC CELL	19-02-2024	VIDYADHAR M VAROTI	INSTRUCTOR (BENEVOLENT MEMBER)	KHK	9353323 841	khkie202@yahoo.com	OTHER	MALE
SC/ST COMMITTEE	AICTE/2024/SC/ST /OBC CELL	19-02-2024	OBANNA B	MECHANIC (BENEVOLENT MEMBER)	KHK	8722069 124	khkie202@yahoo.com	ST	MALE
SC/ST COMMITTEE	AICTE/2024/SC/ST /OBC CELL	19-02-2024	AJAY RAJPUT	FDA (OFFICE MEMBER)	KHK	9880526 265	khkie202@yahoo.com	OTHER	MALE

Any person desire to file a complaint can send an email to [convenerscst@khkie.co.in](mailto:convenerscst@khkie.co.in) or can forward a hard copy of the same to the Convener of SC/ST Committee at the office.

The

The above document is available on the institution website

hyperlink: <http://www.khkie.co.in/Essential.html>

Date: 03/04/2024

  
**Principal**  
**J.S.S.'s K. H. Kabbur Institute of Engg.**  
**DHARWAD - 580 004.**

ಜನತಾ ಶಿಕ್ಷಣ ಸಮಿತಿ  
ಕೆ. ಎಚ್. ಕಬ್ಬೂರ್ ತಾಂತ್ರಿಕ ಶಿಕ್ಷಣ ಸಂಸ್ಥೆ  
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Off.Ph:0836-2468654, email:khkie202@yahoo.com khkie202@gmail.com Website:www.khkie.co.in

No:AICTE/2024/SC/ST/OBC CELL

Date: 19.02.2024

## MEMORANDUM

Sub: Constitution of SC/ST and OBC Cell. At KHKIE Dharwad

In supersession of this Office memorandum of even dated 19 February 2024 on the subject mentioned above, the Management and the Principal are pleased to constitute the SC/ST and OBC Cell at K.H.Kabbur Institute of Engineering Dharwad as below.

### SC/ST and OBC Cell

As per the Guidelines of AICTE regarding formation of SC/ST & OBC Cell

Establishment of Committee for SC/ST (As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No.33 OF 1989, dated 11.09.1989)

**OBJECTIVES:** The Scheduled Caste (SC) Scheduled Tribes (ST) and OBC Cell in an institute promotes the special interests of students in the reserved category. It is expected to provide special inputs in areas where the students experience difficulties.

SC/ST/OBC cell has been constituted in the institution to resolve all the affairs and problems related to the SC/ST/OBC students of the institute. Following are the important work under SC/ST/OBC cell.

1. All affairs related to SC/ST/OBC students.
2. All affairs related to SC/ST/OBC reservation implemented in the institution according to Govt. of Karnataka policy.
3. Registering the complaint in writing from SC/ST/OBC students address it to concerned department, person, section for its peaceful solution.
4. Nomination of SC/ST/OBC students for cell at institution level.

### MEMBERS OF THE CELL

Smt. V R Tiwari	Principal	Chairman
Shri.Rajkumar B Jogale	Sel.Gr.Lectr./ME	Secretary
Sri.SS Shamboji	Sel.Gr.Lectr./AT	Advisory Member
Smt. P Ushadevi	Sel.Gr.Lectr./EE	Advisory Member
Sri.Vittal Myaginmani	Sel.Gr.Lectr./CE	Advisory Member
Smt. Jayashree Bankadmani	Lecturer/ CP	Advisory Member
Smt. Kavita Hosamani	Operator/CS	Benevolent Member
Sri.Vidyadhar M Varoti	Instructor/EC	Benevolent Member
Sri.Obanna B	Mechanic/ME	Benevolent Member
Sri.Ajay Rajaput	FDA	Office Member

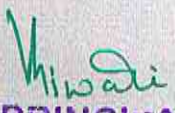
**SC/ST/OBC CELL BYLAWS**

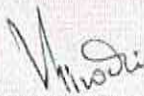
- Deal with representations received from Scheduled Castes and Tribes candidates regarding their admission, recruitment, promotion and other similar matters in DEA Universities/Colleges;
- Function as a Grievances Redressal Cell for the grievances of SC/ST students and employees of the university and render them necessary help in solving their academic as well as administrative problems;
- Collect reports and information regarding regarding the GOI orders on the various aspects of education, training and employment of Scheduled Caste and Scheduled Tribe candidates, for evolving new policies or modifying existing policy by the Commission;
- Analyse information on admissions, education, training and employment of SCs and STs, and prepare reports and digests for onward transmission to the Ministry of Human Resource Development/University Grants Commission and such other authorities as may be required;
- Remedial Coaching classes conducted for students.
- Free book coupons provided to SC/ST and other backward class degree students scoring 70% & above marks in Bangalore university semester examination.
- Encourage students to take Govt. of India & State Scholarships.
- Library books provided to SC/ST students from the Cell.
- Free basic computer Training given to SC/ST students.
- Free Xerox facility for students appearing for competitive exams.
- Creating Employment opportunity awareness.

**Roles and Responsibilities**

1. The SC/ST/OBC Cell will monitor and endeavour to resolve issues grievances relating to SC/ST/OBC Students and Staff at the Student level.
2. The Complaint if any will be forwarded to the said Committee/Cell by the Principal.
3. The said Committee/Cell will look into the complaint and call the concerned complainant personally for hearing the grievance.
4. The Co-ordinator of the Committee/Cell will forward their report in the Principal within one week from the date of receipt of complaint.

\*Msb

  
**PRINCIPAL**  
J.S.S.'s K. H. Kabbur Institute of Engg.  
DHARWAD - 580 004.

  
Principal/ Chairman  
SC/ST/OBC Cell  
**PRINCIPAL**  
J.S.S.'s K.H. Kabbur Institute of Engg  
DHARWAD - 580 004

## Executive Summary of SC/ST/OBC Cell 2023-24

- Maintenance of reservation in admission process to SC/ST/OBC students as per Govt. policy.
- Provided special assistance to SC/ST/OBC students in filling admission forms.
- The orientation program has been conducted to newly admitted students to give the information regarding the facilities available to the SC/ST students in the institute.
- Provided special book bank facility to the SC/ST/OBC students.
- Special meeting of all SC/ST/OBC students conducted and information regarding SSP has been given and necessary help in filling of scholarship forms has been given.
- Encouraged the SC/ST/OBC students to participate in sports/extracurricular activities.
- Reviewed academic progress of the SC/ST/OBC students to be reviewed after the results.
- Special book bank facility to the SC/ST/OBC students has been provided.
- Kum.Adity Solapur Vth Sem student of Automobile Engg., Department has been facilitated for securing 1<sup>st</sup> place in 11<sup>th</sup> National level karate championship held at Mysore.

*Miwadi*

**PRINCIPAL**

J.S.S.'s K. H. Kabbur Institute of Engg.  
DHARWAD - 580 004.

*Miwadi*

Principal/chairman  
SC/ST/OBC Cell  
**PRINCIPAL**

J.S.S.'s K.H. Kabbur Institute of Engg  
DHARWAD - 580 004

Received the copy  
Principal 02/02/2024

## SC/ST/OBC cell

09.07.2023

### Meeting Notice

The meeting of the SC/ST/OBC cell board members has been called in the chamber of chairman/principal of cell on 11.08.2023 at 3.00 pm to have the discussion on the points mentioned below

#### Agenda:

- ① To look into the admission & selection policies followed in the admission for academic year 2023-24 for SC/ST/OBC students.
- ② Providing information to SC/ST/OBC students regarding special facilities available to them
- ③ Intervention about scholarship to the students
- ④ Any other matter with permission of chair

Following board members are informed to attend the meeting

1. Sr. Y. N. Desai - chairman - ✓
2. Sr. V. C. Hasegath - Principal - ✓
3. Sr. Ravi. M. Y. - secretary - ✓
4. Sr. P. Usha - secretary - ✓
5. Sr. Shashikant K. - member - ✓
6. Sr. Vishal K. L. - student - ✓
7. Sr. Ajay Rajput - I.D.A. member - ✓
- 8.

*M. Shivani*  
PRINCIPAL

J.S.S.'s K. H. Kabbur Institute of Engg.  
DHARWAD - 580 004.

PRINCIPAL

J.S.S.'s K. H. Kabbur Institute of Engg.  
DHARWAD - 580 004.

#### Minutes of the meeting

1. The meeting was conducted on the 11.08.23 in the chamber of chairman SC/ST/OBC cell.
- All the board members were present & secretary of the cell welcomed all the members & minutes

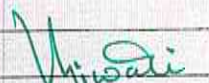
at the last meeting were taken and then meeting proceeded as per agenda.

1. Sr. Ajay Rajput, FDA (Admission) presented the information about the reservation procedure followed in the admission of SC/ST/OBC cell for the academic year 2023-24.


2. Sr. P. Usha has been assigned the work of providing information regarding the facilities available to SC/ST/OBC students in the institute by attending the special seminar.

3. Sr. Ajay Rajput, FDA (Scholarship) will also give the information to the students regarding scholarships in the same seminar. Necessary instructions were given to him by the cell chairman.

4. The meeting ended with high tea.

  
**PRINCIPAL**

**J.S.S.'s K. H. Kabbur Institute of Engg.  
DHARWAD - 580 004.**

  
\* **PRINCIPAL**  
J.S.S.'s K. H. Kabbur Institute of Engg.  
DHARWAD - 580 004

Meeting Notice

The second board meeting of SC/ST/OBC cell has been called in the chairs of chairman of the cell on 29.09.23 at 3.30pm to discuss the points mentioned in the agenda.

Agenda:

- 1 To take the note of action taken by the concerned staff members regarding information given to the SC/ST students regarding special facilities provided to them by government.
- 2 To seek the information from the HODs regarding academic progress of SC/ST & OBC students of the different departments.
- 3 Role of student welfare officer of the institutions in the cell.
- 4 Special book bank facility to the SC/ST/OBC students.
- 5 Encourage the SC/ST/OBC students to participate in sports/co-curricular activities.
- 6 Any other matter with permission of chair.

Following board members & staff members are informed attend the same

- 1 Shri V. N. D. Sai - Chairman / Principal ✓
- 2 Shri V. C. Humnathi - Pructor - ✓
- 3 Shri. Ravi. M. Y. - Secretary - ✓
- 4 Smt P. Usha - " - ✓
- 5 Shri. Shashikant K. - Member - ✓
- 6 Shri. V. Shaktarathi. L. - VKL - ✓
- 7 Shri. Ilappa Pattal - Librarian - ✓
- 8 Shri. C. Mallikarjunappa - SVK - ✓
- 9 Shri. Nalkarath Borkal - Sports Adv - ✓

  
PRINCIPAL



## Minutes of the meeting

The meeting was conducted on 29.09.23 at 3.30 pm in the Principal's chamber & Secretary of the cell has welcomed all the members & members & meeting proceeded as per the agenda.

1 Smt P Usha - Secretary / SC/ST/OBC cell has given the information about the special seminars conducted to the students to give information regarding the facilities to SC/ST students

2 It has been decided to procure the information of SC/ST/OBC students academic progress of the departments/departments. The principal/Chairman will issue necessary instructions to HOD's

3 Sr. C Mallarajappa / SWO has been instructed have an dialogue with SC/ST students & explain them the role of SWO in addressing the grievance of SC/ST/OBC students

4 Sr. I M. Pattar, Librarian has explained the book bank facility available to SC/ST students & Sr. Pattar will provide the same information to all the students by circulating the notice

5 Sr. Neelkanti Brouhal / sports advisor of the institute will take necessary steps to encourage the SC/ST/OBC students to participate in sports & co-curricular activities.

6 Meeting ended with high tea.

SC/ST/OBC Cell

19.01.23

Meeting Notice

The third board meeting of SC/ST/OBC Cell has been arranged in the chairman/Principal's chambers on 15.01.2023 at 3.30 PM to discuss the points mentioned in the agenda.

Agenda:

1. Review of academic progress of the SC/ST/OBC students
2. To take the information about the scholarship disbursement
3. To take the decision about the providing special admission slots to final year SC/ST/OBC students in career guidance programme
4. Consideration of special facilities for lagging students in their academic activities
5. Any other matters with the permission of chair

Following board members & other staff members are informed to attend the meeting.

1. Sr. V. R. Tixari - chairman/Principal ✓
2. Sr. V. C. Hinesath - proctor
3. Sr. Rav. M. Y. - Secretary - SR
4. Sr. P. Usha - Secretary PH
5. Sr. Shash. K. K. - member
6. All dept. HOD's - SR
7. Sr. Ajay Rajput - FDA - SR
8. Sr. Veeshalkarthi. L - student member - VKL

Mishra  
PRINCIPAL

J.S.S.'s K. H. Kabbur Institute of Engg.  
DHARWAD - 580 004.

Mishra  
PRINCIPAL

J.S.S.'s K. H. Kabbur Institute of Engg.  
DHARWAD - 580 004

### Minutes of meeting:

The meeting was conducted on 15.01.2023 at 3.30 pm, in the chairman/Principal's chamber and discussion took place as per agenda.

- Secretary of the cell has welcomed the invitees.
- The chairman/Principal took the stock of the situation of academic progress of all SC/ST/OBC students. The report was satisfactory.
- Sr. Ajay Rajput - FDA - reported, no application received for scholarship, a sort for process.
- The chairman/Principal took the suggestion from all the members regarding special slots for SC/ST students in Career Guidance Program. All members agreed to provide two special slots in the above mentioned training program.
- Chairman/Principal also given necessary instructions to the all HODs to have special contact classes for lagging students (if any).
- The meeting ended with high tea.

*M. W. S. D. I.*

**PRINCIPAL**

J.C.S.'s K. H. Kabbur Institute of Engg.  
DHARWAD - 580 004.

*M. W. S. D. I.*

PRINCIPAL

\* J.C.S.'s K. H. Kabbur Institute of Engg.  
DHARWAD - 580 004